

# **Discovery Educational Trust**

## **Managing School**

### **Trustees**

To enable our Trustees to support our school we use personal information, for example:

- Name and contact details
- Declarations of interest
- Vetting information
- Digital images
- Behaviours

We are required by law to collect and use this information and our legal basis for using the personal information is our Legal Obligation. Our legal basis for using special category personal information is Substantial Public Interest.

We sometimes need to share some information, for example with:

- Central or local government departments
- Other education providers
- Regulatory Bodies

The information we use will be retained until the Trustee ceases to work with the school, plus one year.

No personal information is routinely available outside of the UK. Should a transfer of personal information be necessary we will only do so where it is permitted by law and where appropriate safeguards are in place.

For information about your rights in relation to this use of your personal information please see section 5 below.