



Privacy Notice – Managing Members, Trustees and Local Governors

Managing Members, Trustees and Local Governors

To enable Discovery Educational Trust (DET) Members, Trustees and Local Governors to carry out their official functions to support DET/its Schools, personal information is used, for example:

- Name and contact details;
- Declarations of interest;
- Vetting information;
- Digital images;
- Behaviour;
- Diversity information;
- Governance details – e.g. role, start and end dates.

Each DET School is the Data Controller for this information. Data Processors may support this activity through the provision of systems.

DET and its Schools are required, by law, to collect and use this information and the legal basis for using the personal information is a Public Task in the Public Interest and their Legal Obligation under [Section 538 of the Education Act 1996](#) and the [Academy Trust Handbook](#). The legal basis for using special category personal information is Substantial Public Interest.

DET and its Schools sometimes need to share some information, for example, with:

- The Local Authority;
- The Department for Education (DfE);
- Other education providers;
- Regulatory bodies.

Data is also entered manually to the Get Information About Schools (GIAS) system and held by the DfE. Some of this information (e.g. name and role on the Trust Board) is publicly available.

DET and its Schools do not share your personal data with anyone else without your consent, unless it is permitted by law.

The information used is retained until the Member/Trustee/Local Governor ceases to work with DET/its Schools plus one year.

No personal information is routinely available outside of the UK. Should a transfer of personal information be necessary, DET and its Schools only do so where it is permitted by law, and where appropriate safeguards are in place.

For information about your rights in relation to this use of your personal information, please see Section 5 of the DET overarching Privacy Notice.